



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: September 8, 2020

Subject: Approve and Authorize Amendment No. 4 to the Contract with Summit Building Services, Inc., Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Summit Building Services, Inc., effective April 1, 2020, to increase the payment limit of \$3,500,000 by \$1,150,000 to a new payment limit of \$4,650,000 with no change to the contract term of April 1, 2018 to March 31, 2021, to provide as-needed custodial and emergency deep cleaning, Countywide.

FISCAL IMPACT:

Custodial Services Budget (General Fund) and Cares Act Funding

BACKGROUND:

This amendment will be adding \$1,150,000 to the current contract limit of \$3,500,000. In addition to scheduled custodial services, this contractor has provided additional deep cleaning and disinfectant services for Contra Costa County COVID-19 efforts. As a result, the contract balance has risen substantially. This amendment is needed to ensure the County has access to the contractor's services through the term of the contract. The increase in contract limit will be used as needed, with no minimum amount that must be used.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **09/08/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 8, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Derrick West, (925)
313-7096

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If Amendment No. 4 is not approved, Custodial Services may not be able to respond to emergency and COVID-19 disinfectant cleaning requests in a timely manner.