



Contra
Costa
County

To: Board of Supervisors
From: Sharon L. Anderson, County Counsel
Date: September 8, 2020

Subject: Conflict of Interest Code Amendment for the County Administrator's Office

RECOMMENDATION(S):

APPROVE amendments to the List of Designated Positions of the Conflict of Interest Code of the County Administrator's Office ("CAO").

FISCAL IMPACT:

None.

BACKGROUND:

The CAO has amended the List of Designated Positions of its Conflict of Interest Code and submitted the revised List of Designated Positions, attached as Exhibit A, to the Board of Supervisors for approval pursuant to Government Code sections 87306 and 87306.5.

The recommended change includes the addition of a position designated to file conflict of interest statements. This change will ensure that the Conflict of Interest Code accurately reflects the current positions and organizational structure in use by the CAO. A red-lined version of the List of Designated Positions is included as Exhibit B.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **09/08/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 8, 2020

David Twa, County Administrator and Clerk of the Board
of Supervisors

Contact: Cynthia A. Schwerin, Deputy
County Counsel, (925) 655-2200

By: June McHuen, Deputy

None.

ATTACHMENTS

Exhibit A - Conflict of Interest Code of the County Administrator's Office

Exhibit B - Conflict of Interest Code of the County Administrator's Office REDLINED