



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Robin Lipetzky, Public Defender  
Date: September 8, 2020

Subject: Memorandum of Understanding between the Office of the Public Defender and National Legal Aid & Defender Association

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Defender, or designee, to execute a Memorandum of Understanding with National Legal Aid & Defender Association (NLADA) to define the responsibilities of NLADA, as the Project Sponsor, and the Public Defender's Office as the Project Host Site, including a cost share payment not to exceed \$4,000, for one (1) AmeriCorps VISTA member who will provide performance measurement and data analysis services for the period of August 27, 2020 through August 26, 2021.

**FISCAL IMPACT:**

There is a \$4,000 Host Site cost share payment to NLADA by the Office of the Public Defender. (100% Public Defender General Fund)

**BACKGROUND:**

NLADA is the fiscal agent and administrator of a grant from the Corporation for National & Community Service. This grant allows NLADA to assign one VISTA member to the Public Defender's Office. The VISTA member, who will be recruited by the Public Defender's Office, will help the office modernize its approach to evidence based practices, data management, and community partnerships. This will include measuring the impact of

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **09/08/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: September 8, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Joanne Sanchez,  
925-335-8065

cc:

AB-109 funded programs and assisting in the development of data systems and analytics to track and measure outcomes in a variety of areas such as immigration, racial and ethnic disparities, and connecting clients with substance use disorder treatment programs.

CONSEQUENCE OF NEGATIVE ACTION:

If this Memorandum of Understanding is not approved, the Office of the Public Defender would not be eligible to receive the services of the VISTA member or benefit from the expertise of the VISTA member in the areas of data and analytics as it relates to the Public Defender's Office's community-oriented programs.