



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: August 4, 2020

Subject: Adopt Resolution to appoint incumbent to Director of Hazardous Materials Programs-Exempt and approve exemption to Salary Regulations

RECOMMENDATION(S):

ADOPT Resolution No. 25624 1) Appoint Assistant Director of Hazardous Materials Programs (Employee #73164) to Director of Hazardous Materials Programs-Exempt (VLD2) position #9720; 2) grant an exemption to Contra Costa County Salary Regulations Section 4.1; and 3) adjust the salary step of the incumbent of Position No. 9720 (Employee No.73164) in the classification of Director of Hazardous Materials Programs-Exempt (VLD2) to Step 3 of salary range B35 1995 (\$10,815-13,146) effective August 1, 2020.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$10,523.79 including pension cost. The cost will be offset by inspection fee revenue.

BACKGROUND:

The Department wishes to appoint Matthew Kaufman to the Director of Hazardous Materials Programs effective August 1, 2020. Mr. Kaufman is classified as an Assistant Director of Hazardous Materials Programs. The negotiated differentials Mr. Kaufman currently receives each month total \$922 and will not accompany him when he is promoted and appointed to the Director position. If appointed at Step 2 in accordance with the Salary

☐ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/04/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 4, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Randy Sawyer, (925)
957-2668

Regulations, Mr. Kaufman will essentially receive a \$100 per month increase in salary while assuming greater responsibilities as the Director.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved it may result in the Department recruiting to fill this position with an outside candidate that is unfamiliar with our system.

ATTACHMENTS

Resolution 2020/211