



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Marc Shorr, Chief Information Officer  
Date: August 11, 2020

Subject: APPROVE and AUTHORIZE the Chief Information Officer, or designee, to execute a contract amendment/extension agreement with Sierra Consulting Inc.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract amendment/extension agreement with Sierra Consulting Inc. to extend the term from August 31, 2020 through August 31, 2022 and increase the payment limit by \$150,000 to a new payment limit of \$440,000, to provide continued consulting and programming support services for the Employment and Human Services Department.

**FISCAL IMPACT:**

The cost for this contract is 100% offset by the user department.

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☒ APPROVE
 ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **08/11/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 11, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr, (925)  
608-4071

cc: Nancy Zandonella

### BACKGROUND:

Contractor provides installation, configuration, testing, analyzing, and troubleshooting of Streamweaver and Finalist software and coding enhancements on Windows servers housed at the Department of Information Technology and at the Public Works Print and Mail services locations. Contractor will also test changes to the CalWIN Client Correspondence Exstream documents to ensure appropriate mailing guidelines which conform to the US Postal Service standards.

### CONSEQUENCE OF NEGATIVE ACTION:

If the requested action is not approved, the user department will be without the support necessary to keep any CalWIN consortium client correspondence in production.

### CHILDREN'S IMPACT STATEMENT: