



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: August 4, 2020

Subject: Amendment to Sublease with the State of California Employment Development Dept. at 4071 Port Chicago Highway, Ste. 250 in Concord.

**RECOMMENDATION(S):**

APPROVE an amendment to sublease between the County and the State of California (as sublessor), to extend the term through January 31, 2023, for approximately 6,622 square feet of office space located at 4071 Port Chicago Highway, Suite 250, Concord, at a rental rate of \$13,111.56 per month, for continued occupancy by the Employment Development Department – EASTBAY Works One-Stop Career Center.

AUTHORIZE the Public Works Director, or designee, to execute on behalf of the County, the Amendment to Sublease.

**FISCAL IMPACT:**

Employment & Human Services Department will sublease approximately 6,622 square feet to the State of California and will pay to the County \$157,338.72 per year. Rental income will be deposited to EHSD. (100% General Fund)

**BACKGROUND:**

The Employment and Human Services Department – Workforce Development Board has partnered with the State of California's Employment Development Department in occupying

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/04/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 4, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Stacey Sinclair, 925.  
957-2464

cc:



### BACKGROUND: (CONT'D)

this leased space since February 2005, with both parties providing employment service programs to the general public. This partnership has improved the ability of both organizations to provide essential employment services to the residents and employers of Contra Costa County. The Amendment to Sublease will allow the County and State to provide continued employment service programs to the public at this location.

### CONSEQUENCE OF NEGATIVE ACTION:

If the amendment to sublease is not approved, it will jeopardize the amount of money the County is receiving and the County would either need to downsize and find a new, smaller site to relocate incurring relocation expenses, or absorb the monthly rental rate that State is paying increasing the monthly rent by over \$13,000 per month.

### ATTACHMENTS

Sublease Amendment