



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: July 14, 2020

Subject: Great Plates Delivered Program Agave Grill Corporation Contract and Amendment

RECOMMENDATION(S):

1. RATIFY the execution of the contract by a County Administrator designee, with Agave Grill Corporation in an amount not to exceed \$49,500 to provide meal preparation and delivery services under the Great Plates Delivered Program to a maximum of 150 meals a day to 50 eligible adults for the period June 26, 2020 through July 10, 2020.
2. APPROVE and AUTHORIZE the County Administrator, or designee, to amend the contract with Agave Grill Corporation if additional Federal Emergency Management Agency's Public Assistance (FEMA) funding is granted, to increase the payment limit by up to \$204,600, for a new payment limit of up to \$254,100 for additional meal services under the Great Plates Delivered Program, and extend the contract term through September 10, 2020.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **07/14/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 14, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: 925-608-4805

cc:

RECOMMENDATION(S): (CONT'D)

FISCAL IMPACT:

Contract expenditures will not exceed \$49,500 for the period of June 26, 2020 through July 10, 2020. If approved by FEMA, contract expenditures may increase by \$204,600 between July 11, 2020 through September 10, 2020.

Expenditures will initially be funded with County General Funds and submitted to the FEMA program for up to 75% Federal reimbursement and to the California Office of Emergency Services (CalOES) for 18.75% State of California Disaster Assistance Act funding, and 6.25% will remain County funds. Any expenditures not fully reimbursed at 75% Federal FEMA funds will be County funds.

BACKGROUND:

On April 24, 2020, Governor Gavin Newsom announced the launch of a first-in-the-nation Great Plates Delivered program (Program). The Program is designed to support adults 65 and older and adults 60-64 who are at high-risk from COVID-19, in staying home and staying healthy by delivering three nutritious meals a day, and also provide essential economic stimulus to local businesses and workers struggling to stay afloat during the COVID-19 crisis.

On May 1, 2020, the County Administrator submitted a letter of interest in participating in the Program to CalOES. The letter of interest presented a Program plan of a maximum of 500 participants a day, receiving three meals a day, provided by a maximum of 10 local restaurants.

On May 26, 2020, the Board determined that it is necessary to appropriate monies from the General Fund as authorized by Government Code Section 26227 to contribute toward the cost of meals for specified older adults residing in Contra Costa County during the coronavirus disease 2019 (COVID-19) pandemic as part of the State of California's Program and ratified the execution of contracts with Taheri's Mediterranean Restaurant and GDC Kitchens.

Ratification of the execution of the contract between the County and Agave Grill Corporation will enable Contra Costa County to serve 50 vulnerable older adults. Consistent with Program specifications, the contractor will be paid an amount not to exceed \$66 per person per day during the terms of the contract.

The authorization and approval to execute an amendment of this contract is on the condition that FEMA funds continue to be available.

For any amendment executed, consistent with Program specifications, the contractor will be paid an amount not to exceed \$66 per person per day.

CONSEQUENCE OF NEGATIVE ACTION:

The execution of the contract will not be ratified and the execution of the amendment will not be authorized and approved.

CHILDREN'S IMPACT STATEMENT:

NA