



Contra
Costa
County

To: Board of Supervisors
From: Melinda Cervantes, County Librarian
Date: July 28, 2020

Subject: Baker & Taylor Purchase Order For Book Rentals 2020

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Baker & Taylor in an amount not to exceed \$352,798 for book rental for the Contra Costa County Library, for the period January 1, 2020 through December 31, 2020.

FISCAL IMPACT:

100% Library Fund.

BACKGROUND:

Contra Costa County Library builds and maintains a robust collection for County residents. In order to meet the high demand of popular current materials, the library occasionally has to purchase additional copies to supplement the long demand list. When popularity wanes, the library is faced with the challenge and expense of storing the excess titles. The Baker & Taylor book rental program provides libraries with an efficient and economical method for maintaining an inventory of the most current, high demand hardcover titles. Renting library materials through the Baker & Taylor program will allow the library access to additional copies of popular titles without a negative storage impact. The rented materials will have the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **07/28/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 28, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Walt Beveridge
925-608-7730

cc:

same level of processing and branding that current Contra Costa County Library materials have.

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the Contra Costa County Library will not be able to meet the high demand of current materials, and be able to efficiently manage its collection volume.