



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: July 14, 2020

Subject: Contract extension with Family Support Services for Comprehensive Respite Services

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Family Support Services, a non-profit corporation, to extend the term from June 30, 2020 to August 14, 2020, with no change to the payment limit, to transition respite support services to the Children and Family Services Bureau.

**FISCAL IMPACT:**

No change in payment limit. The funds allocated for this contract are 79% State 2011 Realignment and 21% County.

**BACKGROUND:**

The board approved the 2019-2020 contract on July 23, 2019 (c.87) to allow Family Support Services to provide comprehensive high quality in-home, out-of-home and site-based respite services to support the relative caregivers and resource families (i.e., foster parents) in their full-time role as caregivers. Respite Services provide caregivers a break from child caring responsibilities, even for short periods of time, and on a

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **07/14/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 14, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: C. Youngblood, (925)  
608-4964

cc:

non-recurring basis to help ensure primary

### BACKGROUND: (CONT'D)

caregivers have the time for necessary self-care, rest and relief, and to keep medical and other personal appointments. Given budget reductions resulting from the COVID-19 pandemic, Children and Family Services will continue to support resource families by providing respite support services within the Bureau in lieu of utilizing a contracted agency.

This board order is to allow a 45 day extension to the contract with no change to the payment limit to provide time for service transition from the Contractor to the department. Due to budget constraints, the contract will not be renewed. Approval of Contract Extension Agreement will allow the Contractor to transition the respite support services activities currently provided to Contra Costa County resource families over to Children and Family Services by August 14, 2020.

### CONSEQUENCE OF NEGATIVE ACTION:

Contract will end without a transition plan which may result in clients experiencing abrupton.

### CHILDREN'S IMPACT STATEMENT:

Respite services support four of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families." Respite services may be used during times of crisis when a caregiver needs to be away from home or when parents or relative caregivers must pursue other activities that temporarily take them away from children whose special needs require ongoing care.

### CLERK'S ADDENDUM

**Speaker: Cheryl Smith, CEO, Family Support Services.**