



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: July 14, 2020

Subject: Contract with Delta Personnel Services, Inc. dba Guardian Security Agency, Inc. for Security Guard Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Delta Personnel Services, Inc. dba Guardian Security Agency in an amount not to exceed \$475,000 to provide security guard service for the period July 1, 2020 through June 30, 2021.

FISCAL IMPACT:

This contract will increase department expenditures by \$475,000, of which \$275,000 is assigned to Employment and Human Services (EHSD) as Administrative Overhead, funded by 6% County, 36% State, and 58% Federal revenues. \$200,000 is assigned to EHSD Community Services Bureau funded at 50% State and 50% Federal revenues.

BACKGROUND:

The Employment and Human Services Department (EHSD) maintains an agreement with the County Health Services Department to provide personnel security officers (PSOs) at several EHSD locations. EHSD, through a contract with Delta Personnel Services, Inc. dba

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **07/14/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 14, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Gina Chenoweth 8-4961
or 812-9765

By: Laura Cassell, Deputy

cc:

Guardian Security

BACKGROUND: (CONT'D)

Agency (Guardian), provides security personnel services at EHSD locations when PSOs are unavailable due to vacation schedules, illness, and alternative work schedules, or for night and social occasion events. Guardian provides contingency security services to EHSD locations.

Upon request from EHSD, Guardian will provide security services to perform temporary and unanticipated security to safeguard equipment and property, prepare reports, conduct visual checks of areas in and around EHSD suites, and monitor and respond at the request of staff regarding unauthorized visitors to insure the safety of visitors and employees at EHSD locations.

CONSEQUENCE OF NEGATIVE ACTION:

County building sites, property, and staff would not have security and safety mechanisms in place.