



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: July 14, 2020

Subject: APPROVE First Amendment to Lease for Employment & Human Services - Service Integration Team at 3105 Willow Pass Rd., Bay Point.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a First Amendment to Lease with Ambrose Recreation and Park District to extend the term through December 31, 2022 for continued use of approximately 5,193 square feet of space located at 3105 Willow Pass Road, Bay Point for continued occupancy by the Employment & Human Services Department – Service Integration Team (EHSD-SIT). The annual rent is \$84,520 with annual increases thereafter and 2 two-year renewal terms.

FISCAL IMPACT:

Lease costs are charged to EHSD (100% General Fund)

BACKGROUND:

The County has been leasing the premises at 3105 Willow Pass Road in Bay Point since 1996 for the EHSD-SIT Team operations. The County provides employment and career counseling services at this location for the local community. This extension will provide for

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **07/14/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 14, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Stacey Sinclair,
925.957-2464

cc:

the continuation of those services.

CONSEQUENCE OF NEGATIVE ACTION:

Not authorizing the amendment to lease for the continued operation of EHSD – SIT at this location would require finding another suitable location at significantly increased rent, together with the associated expenses of moving and constructing new tenant improvements.

ATTACHMENTS

Lease Amendment