



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: July 14, 2020

Subject: Amendment to Purchase Order with SoftwareONE for Additional Microsoft Licenses

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, Change Order #3 to the Purchase Order with SoftwareONE Inc., to increase the payment limit by \$260,616 to a new payment limit of \$5,401,584, for the purchase of additional Microsoft licenses for the Health Services Department, with no change in the original term of January 1, 2018 through December 31, 2020.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

Health Service Department utilizes licensed Microsoft products and support services acquired from SoftwareONE, Inc., which are governed by an Enterprise Agreement with Microsoft entered into in January 2018. Health Services Department is acquiring licenses for additional applications for the Office 365 Transition Project, which will allow Health Services Information Systems Unit to create centralized user management of email and business productivity systems, eliminate maintenance cost of physical hardware within the Data Center, and reduce cost on backup and storage infrastructure. The original Purchase

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **07/14/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 14, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Patrick Wilson,
925-335-8777

Order was submitted with an amount of \$4,426,559. Change Order #1 added \$519,208 to the Purchase Order. Change Order #2 added \$195,200 to the Purchase Order. An additional \$260,616 is required for additional licenses.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to obtain additional licenses will impair Health Services' ability to implement the Office 365 Transition Project, resulting in diminished productivity and less effective backup and storage infrastructure.