



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: June 23, 2020

Subject: Establish two (2) project classifications and add five (5) positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution #25614 to ESTABLISH the classifications of Chief of Administrative Services-Project (APD3) at salary plan and grade level B85-1003 (\$9,042 - \$10,991) and add one position, and Volunteer Program Coordinator-Project (X4H1) at salary plan and grade level ZB5-1582 (\$6,117 - \$7,435) and add one position; and ADD one (1) Health Services Planner/Evaluator Level A-Project (VAS2) at salary plan and grade level ZB2-1099 (\$3,906 - \$5,657); one (1) Departmental Personnel Officer-Exempt (APG1) at salary plan and grade level B85-1876 (\$8,588 - \$10,438); one (1) Assistant Director of Health Services-Exempt (VCB1) at salary plan and grade level B82-1991 (\$9,452 - \$15,110) positions in the Health Services Department.

FISCAL IMPACT:

This action has an annual increased cost of approximately \$867,963 with pension costs of \$200,830 already included. The cost is reimbursed with federal funding.

BACKGROUND:

The Health Services Department is requesting to establish two (2) project classifications and add five (5) positions in order to meet Contra Costa County's obligation to the COVID19

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/23/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 23, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares,
(925) 957-5240

cc:

health emergency, and to continue to run the countywide response across multiple departments. In recognition that the County's response to the COVID-19 pandemic will be over a sustained period of time these positions will be allocated to the HSD Department Operations Center as part of a planned reduction in the in the response to the pandemic by the County Emergency Operations

BACKGROUND: (CONT'D)

Center. The County EOC will be preparing for potential wildfire and Public Safety Power Shutoff (PSPS) events over the Summer months.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not have sufficient staff to manage the Emergency Operations Center which impacts the County's obligation and response to the COVID19 health emergency.

ATTACHMENTS

P300 No. 25614

P300 No. 25614 - Attachment 1