



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: June 16, 2020

Subject: Contract with Peckham & McKenney for Executive Recruitment

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to execute a contract with Peckham & McKenney in an amount not to exceed \$30,500 for the recruitment of County Administrator for the period of June 16, 2020 through January 31, 2021.

FISCAL IMPACT:

This contract will be 100% funded by the General Fund.

BACKGROUND:

After 13 years of service, County Administrator David Twa has announced his departure effective December 31, 2020. Peckham & McKenney will be retained to conduct an executive recruitment. Peckham & McKenney have conducted previous executive level recruitments for the County, such as Chief Probation Officer and Chief Assistant County Administrator. The existing client relationship, as well as previous performance have determined Peckham & McKenney a sensible choice. They are familiar with the organization, and have sufficient knowledge of the desired background and experience to build a robust candidate profile.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/16/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 16, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Sarah Shkidt - Senior
Management Analyst, (925)335-1042

By: Laura Cassell, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

The County will not have professional executive recruitment assistance to obtain a strong candidate.