



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: November 10, 2020

Subject: APPROVE and AUTHORIZE Amendment No. 1 to the Contract with Frank McGuire d/b/a The Landscape Company to extend On-Call Landscaping Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Frank McGuire d/b/a The Landscape Company, to increase rates under the contract and extend the term from September 30, 2020 to June 30, 2021, to provide on-call landscaping services to County properties, with no change to the payment limit of \$2,000,000, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget (100% General Fund)

BACKGROUND:

Frank McGuire d/b/a The Landscape Company (TLC) is one of two contractors currently under contract for on-call landscaping services. The contracts are on an as-needed basis, utilized when the demand for landscaping services exceeds staffing levels. Public Works Facilities Services is responsible for maintaining the irrigation and drainage systems at County facilities along with weed abatement of County-owned properties.

The contract with TLC is due to expire September 30, 2020 while the other on-call

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **11/10/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,
(925) 313-7082

By: Laura Cassell, Deputy

cc:

BACKGROUND: (CONT'D)

landscaping contract expires June 30, 2021. The Public Works Department is requesting authorization to extend this contract to June 30, 2021, to ensure there are landscaping services available while conducting a formal solicitation for new on-call landscaping services contracts. TLC is also requesting a rate increase. Per the contract, the rate increase will not result in an increase in the contract limit.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, landscaping services with Frank McGuire d/b/a The Landscape Company will be discontinued.