



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: June 16, 2020

Subject: APPROVE and AUTHORIZE the Chief Information Officer to execute a contract with Gartner, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Chief Information Officer, Department of Information Technology, or designee, to execute a contract with Gartner, Inc., including indemnification changes, in an amount not to exceed \$276,600 to provide services to develop a Request for Proposal (RFP) to replace the County's legacy financial management system and evaluate RFP responses, for the period of July 1, 2020 to December 31, 2020.

FISCAL IMPACT:

100% General Fund.

BACKGROUND:

In July 2019, the County contracted with Gartner, Inc. to provide a third-party assessment of the County's legacy Financial Management System. After meetings and interviews with the various stakeholders of the system, i.e., Auditor-Controller's Office, County Administrator's Office, the Department of Information Technology, Public Works Department, and others, Gartner, Inc. submitted a comprehensive System Modernization Analysis Report. The report concluded that the current Financial Management System has far exceeded its useful life and the County would be best served by replacing the entire

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/16/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 16, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Marc Shorr, (925)
608-4071

cc: Nancy Zandonella

system rather than to update it. Given the prior

BACKGROUND: (CONT'D)

work by Gartner, Inc. and their in-depth understanding of the County's need for a new Financial Management System, the recommendation is to have Gartner, Inc. oversee the process of developing the request for proposals for a new financial management system. Gartner, Inc.'s industry knowledge and experience in preparing, issuing and evaluating complex RFP's would be a huge asset to the County. Gartner, Inc. would also provide continuity in this critical stage, because of their prior work on the System Modernization Analysis Report, so no knowledge transfer would be required. This will minimize potential project delays.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will need to find a way to provide the necessary resources to develop, issue and evaluate an RFP to replace the Financial Management System. This could delay the project significantly given the knowledge transfer required and expertise needed to complete such work.