



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 23, 2020

Subject: Head Start Program Improvement Funding Grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to apply for and accept Program Improvement funding from the U.S. Department of Health and Human Services, Administration for Children and Families (ACF), Office of Head Start, in an amount not to exceed \$995,000 for a supplemental, one-time grant to provide facility renovation and construction at the central kitchen facility for the Head Start program for the period January 1, 2020 through December 31, 2020.

FISCAL IMPACT:

The County will receive a one-time federal Program Improvement grant in an amount not to exceed \$995,000. As Grantee, the County is required to generate a 20% non-federal match (\$248,750) which will come from the use of County-owned Head Start facilities. There is no community or parent involvement in this project, so there are no volunteer hours that will be sourced from the community.

BACKGROUND:

Contra Costa County submits an application annually to the U.S. Department of Health and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/23/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 23, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Elaine Burres
608-4960

cc:

Human Services, Administration

BACKGROUND: (CONT'D)

for Children and Families, Office of Head Start (OHS), as the Head Start grantee. This board order presents an opportunity for the County to apply for a supplemental, one-time Program Improvement grant for facility renovation. The grant was approved by the Head Start Policy Council on April 15, 2020.

The Central Kitchen currently located at the Brookside Center is in urgent need of relocation due to the aging facilities and potential safety concerns. CSB's childcare portion of this facility was closed in June of 2018 and the children and staff were relocated elsewhere. This action would allow the Kitchen to also be relocated by renovating an alternate location in an existing County building nearby: 303 4th Street, Richmond.

An application was previously submitted for renovation of the Richmond Veterans Memorial Hall and approved by the Board of Supervisors on March 12, 2019. Following approval and prior to project commencement, it was determined that this location was no longer available for relocation of the central kitchen.

This funding opportunity is awarded based on availability of funds from the OHS for purposes of program improvement. Due to the prioritization of ACF funding in 2019, the department was not awarded program improvement funding.

Construction and renovation of the Head Start Central Kitchen will not be entirely executed by December 31, 2020. Project completion is projected for early 2021.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will be unable to cover construction/renovation costs of a central kitchen for the Head Start Program.

CHILDREN'S IMPACT STATEMENT:

This funding will support three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

39-945 HS Central Kitchen Renovation Grant