



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: June 2, 2020

Subject: Contract Amendment with Language Line Services, Inc. for Interpretation and Translation Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Language Line Services, Inc., to increase the payment limit by \$50,000 to a new limit of \$1,050,000 for interpretation and translation services for the period July 1, 2019 through June 30, 2020.

FISCAL IMPACT:

This contract amendment will increase Department expenditures by an additional \$50,000 to be funded with 5% County, 51% State and 44% Federal revenue.

BACKGROUND:

Language Line Services, Inc. provides telephone interpretation, on-site interpretation, and document translation services to the Employment and Human Services Department (EHSD) and to the clients served by EHSD. Services are provided to the County adult population, children, families, and employment and training program related clients throughout the County. State and Federal regulations require the County to provide public information materials regarding client services to potential, present and past recipients in

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/02/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 2, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: C. Youngblood, (925)
608-4964

cc:

BACKGROUND: (CONT'D)

any non-English language that is prevalent within the County. The contract for 2019-2020 was approved by the board on 7/30/19 (c.44). This board order is to authorize a contract amendment to add \$50,000 to the contract for additional services.

CONSEQUENCE OF NEGATIVE ACTION:

EHSD would be unable to meet requirements for the administration of State and Federal programs.