



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: July 14, 2020

Subject: 2020 Head Start Delegate Agency Contract Amendment

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with First Baptist Church of Pittsburg, California, to increase the payment limit by \$91,077 to a new payment limit not to exceed \$2,293,865 for Head Start Delegate Agency childcare services for the period of January 1, 2020 through December 31, 2020.

**FISCAL IMPACT:**

The \$91,077 payment increase will be fully funded with the Cost of Living (\$43,896) and Quality Improvement (\$47,181) increases in Federal funds from the U.S. Department of Health and Human Services, Administration for Children and Families (ACF).

**BACKGROUND:**

On September 10, 2019 (c. 75), the Board approved and authorized the submission of the 2020 Head Start grant application to the U.S. Department of Health and Human Services, ACF, to continue the provision of Head Start services in Contra Costa County. The grant application included the plan and budget submitted by the County's Head Start Delegate Agency, First Baptist Church of Pittsburg, California. The Board approved the Delegate

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **07/14/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III  
Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 14, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: CSB (925) 681-6389

cc:

Agency contract on February 11,

BACKGROUND: (CONT'D)

2020 C.80). The Board also approved receipt of the cost of living adjustment form ACF at it's May 12, 2020 meeting (C.54).

This board order approves the disbursement of the Cost of Living adjustment increase of \$43,896 and Quality Improvement increase of \$47,181 effective 07/01/2020 to First Baptist Church of Pittsburg, California.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the First Baptist Church of Pittsburg, California will not receive the Cost of Living and Quality Improvement increase awarded by the Federal government for Head Start Programs.

CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.