



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: June 16, 2020

Subject: APPROVE a contract amendment with Ray A. Morgan Company, LLC, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County, Amendment No. 1 with Ray A. Morgan Company, LLC, effective September 1, 2019 through June 30, 2030, to update specifications, functionality and pricing for copier rentals and managed print services, as recommended by the Public Works Director, Countywide.

FISCAL IMPACT:

Amendment No. 1 includes newer copiers with improved print management costs to all departments. This action has no fiscal impact.

BACKGROUND:

On July 23, 2019, the Purchasing Agent was authorized to execute an agreement with Ray A. Morgan Company, LLC for copier/multifunction device rentals and managed print services. Since that date, the specifications, functionality and pricing of models of copiers and multifunctional devices has changed. This board order authorizes the Purchasing Agent to execute Amendment No.1 to the Master Agreement with Ray A. Morgan Company, LLC.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/16/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 16, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Des Gebre
925-957-2492

cc:

Amendment No. 1 includes an add-on to Section 1 (C) and complete replacements of Exhibits A, B, E and I. The amendment effective date is September 1, 2019, through June 30, 2030.

CONSEQUENCE OF NEGATIVE ACTION:

If the amendment is not approved, the County will function with limited choices of copiers and will result in paying higher costs.

ATTACHMENTS

Amendment to Master Agreement