



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: June 2, 2020

Subject: Increase Hours of One Licensed Vocational Nurse and One Registered Nurse Positions in the Health Services Department

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 25607 to increase the hours of one (1) Licensed Vocational Nurse (VT7G) position number #9186 at salary plan and grade level TAX-1287 (\$4,555 - \$5,817) and one Registered Nurse (VWXG) position #15457 at salary plan and grade level L32-1880 (\$9,902 - \$12,357) and incumbents from part-time (32/40) to full-time (40/40) in the Health Services Department. (Represented)

FISCAL IMPACT:

This action has an annual increased cost of approximately \$67,397 which already includes \$16,617 in pension costs. This cost is fully offset by overtime hours already worked by the incumbents. (Enterprise Fund I)

BACKGROUND:

Due to the added clinic services at the Concord Health Center, there has been an increased volume of work which includes direct patient care nursing duties that consist of immunizations, request for medication refill, assist in mammography scheduling, wound dressing changes and other various clinical duties. Both incumbents have been working full time hours over the past six months and there is a need for these incumbents to continue to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/02/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 2, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares,
925-957-5240

cc:

meet the demands for all Concord Health Centers.

CONSEQUENCE OF NEGATIVE ACTION:

If these position hours are not increased, the Health Services Department will have insufficient nursing staff to maintain clinical responsibilities within the ambulatory clinics, and patient care services will be compromised.

ATTACHMENTS

P300-25607