To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: May 12, 2020

Subject: Council on Homelessness Revisions to Bylaws and Seats



Contra Costa County

#### **RECOMMENDATION(S):**

ACCEPT and APPROVE the Contra Costa Council on Homelessness By-Laws revisions, including seat changes.

#### **FISCAL IMPACT:**

There is no fiscal impact for this action.

### **BACKGROUND:**

The updated bylaws were approved by the Council on Homelessness at the July 2019 and February 2020 council meetings. The last time they were updated was on November 7, 2017.

The Continuum of Care (CoC) Program interim rule requires by-laws to be developed by the Homeless Management Information System (HMIS) lead, the CoC, and the collaborative applicant. The by-laws must include:

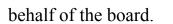
- All of the policies and procedures that are required to comply with the requirements designated to the CoC in Subpart B of the interim rule;
- All policies and procedures required to comply with the HMIS requirements; and
- A code of conduct and recusal process for the board, its chair, and other persons acting on

| ✓ APPROVE  |  | OTHER   |
|--|--|---|
|  | COMMENDATION OF CI<br>STRATOR  | NTY RECOMMENDATION OF BOARD COMMITTEE   |
| Action of Board On: 05/12/2020 APPROVED AS RECOMMENDED OTHER |  |   |
| Clerks Notes:  |  |   |
| VOTE OF SUPERVISORS  |  |   |
| Can<br>Sup<br>Diar<br>Kare<br>Sup<br>Fede                    | n Gioia, District I Supervisor dace Andersen, District II ervisor ne Burgis, District III Supervisor en Mitchoff, District IV ervisor eral D. Glover, District V ervisor | I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  ATTESTED: May 12, 2020  David Twa, County Administrator and Clerk of the Board of Supervisors |
|  |  | By: June McHuen, Deputy   |

cc: Marcy Wilhelm, Juliana Mondrogan

925-608-6701

Contact: Lavonna Martin,



# **CONSEQUENCE OF NEGATIVE ACTION:**

If not approved, the Council will not have a consolidated governance charter and by-laws document and will not have representative seats for youth and workforce development.

## **ATTACHMENTS**

Bylaws (Redlined)

Bylaws (Final)