



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: May 12, 2020

Subject: RECOMMENDATIONS FOR APPOINTMENT TO THE CONTRA COSTA FIRE PROTECTION DISTRICT ADVISORY COMMISSION

**RECOMMENDATION(S):**

REAPPOINT Michael Egan to the At Large #1 seat and Walter Fields to the At Large Alternate #2 seat on the Contra Costa County Fire Protection District Advisory Fire Commission to new terms that will expire on June 30, 2024.

**BACKGROUND:**

On December 12, 2000, the Board of Supervisors approved a policy on the process for recruiting applicants for selected advisory bodies of the Board. This policy requires an open recruitment for all vacancies to At Large seats appointed by the Board. The Board also directed that the IOC personally conduct interviews of applicants for At Large seats on several boards, committees, and commissions including the Contra Costa County Fire Protection District Advisory Commission.

The Contra Costa County Fire Protection District Advisory Fire Commission includes ten (10) seats that are appointed by the Contra Costa County Board of Supervisors: Five (5) Supervisors District seats, Two (2) At-Large seats, and Three (3) At-Large Alternate seats. The Advisory Fire Commission's purpose is to review and advise on annual operations and capital budgets, review Fire District expenditures; advise the Fire Chief on district service

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **05/12/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 12, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea  
(925) 335-1077

By: June McHuen, Deputy

matters; and serve as liaison between the Board of Supervisors and the community served by the fire district.

## BACKGROUND: (CONT'D)

On June 30, 2020, the terms of the At Large #1, At Large Alternate #2 and At Large Alternate #3 seats will expire, creating three vacancies. At the direction of the Internal Operations Committee, staff initiated a four-week recruitment on March 27th with a filing deadline of April 24th. The recruitment garnered two applications, from incumbents Michael Egan and Walter Fields who currently occupy the At Large #1 and At Large Alternate #2 seats, respectively.

Since only two applications were received for three vacancies, the IOC Chair requested the County Administrator to forward the results of the recruitment directly to the Board of Supervisors and to open a new recruitment for the remaining At Large Alternate #3 seat vacancy. The County Administrator recommends the reappointment of Mr. Egan and Mr. Fields.

## ATTACHMENTS

Press Release\_CCCFPD Advisory Fire Commission Vacancies

Candidate Application\_Walter Fields\_CCCFPD

Candidate Application\_Michael Egan\_CCCFPD