



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: April 28, 2020

Subject: Purchase Order with BrainStorm QuickHelp Annual Subscription Renewal

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Director, to execute BrainStorm, Inc.'s Terms and Conditions and a Purchase Order to BrainStorm, in an amount not to exceed \$40,309 for annual subscription renewal for the period from June 15, 2020 through June 14, 2021.

**FISCAL IMPACT:**

100% funding is included in the Hospital Enterprise Fund I Budget.

**BACKGROUND:**

Health Services Information Technology uses Brainstorm QuickHelp as an Online training course for Microsoft Office 365 products. The subscription allows users to take online courses for software upgrades and to review how-to videos on Microsoft products during the period of the annual subscription, June 15, 2020 through June 14, 2021. BrainStorm's Subscription Agreement requires the County to indemnify BrainStorm for any third party claims that may be asserted alleging the County has infringed any intellectual property rights by providing County data to BrainStorm.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **04/28/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 28, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Patrick Wilson,  
925-335-8777

**CONSEQUENCE OF NEGATIVE ACTION:**

If this Purchase Order is not approved, training and support will not be provided which could negatively affect Health Services Department users training.