



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: April 28, 2020

Subject: APPROVE a purchase order amendment with EAN Services, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order amendment with EAN Services, LLC to increase the payment limit by \$201,000 to a new payment limit of \$400,000, with no change to the original term of August 1, 2019 through July 31, 2020, for car and light truck rentals, Countywide.

FISCAL IMPACT:

100% Fleet Internal Service Fund

BACKGROUND:

Public Works Fleet Services is responsible for countywide vehicle rentals. There are various reasons for requiring vehicle rentals. Departments request rental vehicles to temporarily replace vehicles with serious problems or damage. Rental vehicles are also requested to fill the need for annual events such as elections or book drives. Fleet Services has exhausted the original funds and is requesting to increase the purchase order value.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/28/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 28, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ted Lavelle,
925-313-7077

cc:

If this agreement is not approved, renting cars and light trucks through EAN Services, LLC will discontinue.