



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: May 12, 2020

Subject: Preliminary Engineer's Report and Adopting the Resolution of Intention for Countywide Landscaping District AD 1979-3 (LL-2) for Fiscal Year 2020-2021.

**RECOMMENDATION(S):**

APPROVE the Preliminary Engineer's Report and Adopt Resolution No. 2020/120 (Resolution of Intention) for Countywide Landscaping District 1979-3 (LL-2) for Fiscal Year 2020-2021. The Preliminary Engineer's Report is on file with the office of the Clerk of the Board and the Public Works Department;

FIX a public hearing for June 16, 2020, at 9:30 a.m. in Room 107 of the Board of Supervisors' Chambers at 651 Pine Street, Martinez, California, for adoption of the diagram and assessments for each Benefit Zone within the Countywide Landscaping District 1979-3 (LL-2) for Fiscal Year 2020/2021, and authorize that the assessments be collected on the secured property tax roll;

DIRECT the Clerk of the Board of Supervisors to complete the required public notification in accordance with Section 6061 of the Government Code at least 10 days prior to the Public Hearing.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/12/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 12, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Carl Roner (925)313-2213

cc: Laura Strobel, County Administrator, CAO, Robert Campbell, Auditor Controller, Sharon Anderson, County Counsel, Gus Kramer, County Assessor, Brian Brown, Francisco & Associates, Inc., Slava Gospodchikov - Engineering Services, Diana Oyler - Finance, Carl Roner- Special Districts, Victoria Skeritt, Special Districts

### FISCAL IMPACT:

Cost of preparation of the Preliminary Engineer's Report is 100% funded by the Countywide Landscaping District AD 1979-3 (LL-2).

### BACKGROUND:

The existing Countywide Landscaping District 1979-3 (LL-2) contains thirty (30) Benefit Zones comprised of landscaping, pedestrian bridges, irrigation, park and recreational facilities, and ancillary improvements installed by developers as a condition of their development. The annual assessment levies fund the operation, maintenance, and capital replacement of these facilities.

On March 31, 2020, the Board of Supervisors adopted the Resolution of Initiation, which directed the Engineer of Public Works for Contra Costa County to prepare the Fiscal Year 2020/2021 Preliminary Engineer's Report for the Countywide Landscaping District 1979-3 (LL-2). The Landscaping and Lighting Act of 1972 requires that an Engineer's Report be prepared each fiscal year to identify any changes in the improvements and to set the ensuing year's special assessment rates.

The Fiscal Year 2020/2021 assessments included in the Preliminary Engineer's Report for each Benefit Zone were calculated by considering all anticipated expenditures for the operation, maintenance, utilities, administration, and capital replacement costs of these facilities. In addition, if any excess revenue was available from the previous fiscal year, it was credited against the proposed expenses for that Benefit Zone. The assessment rates within each Benefit Zone may change from the previous fiscal year, dependent upon the projected costs to maintain each of the facilities, however, the Fiscal Year 2020/2021 special assessment rates cannot exceed the maximum amount set when the Benefit Zone was originally formed, plus an annual cost of living adjustment, if applicable.

If the Board of Supervisors approves the Preliminary Engineer's Report and adopts the Resolution of Intention, the Clerk of the Board will publish the Notice of Public Hearing. The Public Hearing will be scheduled for June 16, 2020. At the Public Hearing, the Board of Supervisors will be asked to adopt the Resolution Confirming the Diagram and Assessment for Fiscal Year 2020-2021.

### CONSEQUENCE OF NEGATIVE ACTION:

Without Board of Supervisors' approval of the Preliminary Engineer's Report and adoption of the Resolution of Intention there would be no assessment revenue collected from the Countywide Landscaping District AD 1979-3 (LL-2) for Fiscal Year 2020/2021. Thus, funds would not be available to maintain the landscaping and other improvements within the Benefit Zones throughout the Countywide Landscaping District AD 1979-3 (LL-2).

## ATTACHMENTS

Resolution No. 2020/120

C.C.C. Consolidated Report for the Countywide Landscaping District (LL-2)

C.C.C. Assessment Diagrams for the LL-2 Landscape Zones

C.C.C. Countywide Landscaping District Preliminary Assessment Roll Fiscal Year 2020-21