



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: March 10, 2020

Subject: Reassign one Health Plan Member Services Counselor in the Health Services Department

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 22590 to reassign one (1) vacant Health Plan Member Services Counselor (V9VE) (represented) in position no. 12636 from Department 0540 (Finance) Org 6569 (Patient Billing) to Department 0860 (Contra Costa Health Plan) Org 6121 (Member Services) in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action will have a salary and benefit costing shift from Finance (0540) to Contra Costa Health Plan (0860). This position incurs an annual cost of \$109,199.25, which includes \$31,271.37 in pension costs. No additional costs will result from this action.

BACKGROUND:

The Health Plan Member Services Counselor position number #12636 was originally allocated to the Contra Costa Health Plan. In 2005, the position was reassigned to Finance and as of October 1, 2015, the position has been vacant. Moving forward, this vacancy is needed and will be filled by Contra Costa Health Plan. To avoid future journal corrections,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **03/10/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Jane De
Jesus-Saepharn, 925-957-5275

By: June McHuen, Deputy

cc:

the Health Services Department requests to reassign the budget and org number.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the incorrect budget will be charged and will require manual adjustments to the appropriate cost center.

CHILDREN'S IMPACT STATEMENT:

None.

ATTACHMENTS

P300 No. 22590