



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: March 10, 2020

Subject: RE-APPOINT Eric Meinbress to the Aviation Advisory Committee At-Large Seat

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**RECOMMENDATION(S):**

RE-APPOINT the following individual to the At-Large #2 seat on the Aviation Advisory Committee to a term expiring February 28, 2023, as recommended by the Airports Committee:

Mr. Eric Meinbress  
Lafayette, CA 94549

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The Aviation Advisory Committee (AAC) was established by the Board of Supervisors (Board) to provide advice and recommendations to the Board on the aviation issues related to the economic viability and security of airports in Contra Costa County (County). The AAC is mandated to cooperate with local, state, and national aviation interests for the safe and orderly operation of airports; advance and promote the interests of aviation; and protect the general welfare of the people living and working near the airport and the County in

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/10/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)  
681-4200

cc:

general.

The AAC

### BACKGROUND: (CONT'D)

may initiate discussions, observations, or investigations and may hear comments on airport and aviation matters from the public or other agencies in order to formulate recommendations to the Board. In conjunction with all of the above, the Aviation Advisory Committee provides a forum for the Director of Airports regarding policy matters at and around the airport.

The Internal Operations (IO) subcommittee generally interviews and makes an appointment recommendation to the Board for the AAC At-Large positions. At the IO's July 10, 2017 meeting they recommended that the AAC At-Large position interview and selection process be referred to the Airport Committee as they have direct oversight and involvement in Airport related matters. On August 1, 2017, the Board approved referring the AAC At-Large position recruitment and selection process to the Airport Committee. On February 12, the Airport Committee made a recommendation to re-appoint Eric Meinbress to the At-Large #2 seat on the AAC.

The AAC comprises 13 members who must work and/or reside in Contra Costa Country: one appointed by each Supervisor; one from and nominated to the Board by the City of Concord; one from and nominated to the Board by the City of Pleasant Hill; one from and nominated to the Board by the Contra Costa County Airports Business Association; three At-Large to represent the general community; one member to represent the community of Pacheco; and one member to represent the surrounding communities of Byron Airport (Brentwood, Byron, Knightsen, or Discovery Bay) to be nominated by the Airports Committee.

### CONSEQUENCE OF NEGATIVE ACTION:

The At-Large #2 seat on the Aviation Advisory Committee will be vacant.