



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: February 25, 2020

Subject: County Probation Officer-Exempt Position (Position Adjustment Resolution 25581)

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25581 to add one County Probation Officer-Exempt (unrepresented) position in the Probation Department.

FISCAL IMPACT:

The fully loaded cost is approximately \$36,500 per month. The cost is budgeted within the Probation Department and is 100% general fund cost.

BACKGROUND:

The County Administrator has conducted a recruitment to replace the incumbent County Probation Officer, who is retiring. The County Probation Officer leads approximately 350 personnel with a budget of \$77 million, and is charged with implementing pragmatic administrative and policy initiatives according to the strategic plan. As the legal landscape of probation administration continues to change in California, the Chief Probation Officer will continue to play a major role in working with the District Attorney's Office, the Supervisor Court, and the County Board of Supervisors, and the various local law enforcement agencies in Contra Costa County to deliver new policies and procedures that serve the best interest of the public, particularly those on juvenile probation. This action

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **02/25/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 25, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Dianne Dinsmore, Human Resources Director (925) 335-1766

By: June McHuen, Deputy

provides for a short period of cross-training/mentoring as the newly chosen County Probation Officer establishes themselves with the leadership in Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

There will be no opportunity for cross-training and mentoring for the new County Probation Officer.

ATTACHMENTS

P300 No. 25581 - County Probation Officer-Exempt