



Contra  
Costa  
County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: February 25, 2020

Subject: APPROVE purchase order amendment with Lehr Auto Electric, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, an amendment to the purchase order with Lehr Auto Electric, Inc., to extend the term from January 31, 2020, through January 31, 2021, with no change to the payment limit, Countywide. (100% Internal Service Fund)

**FISCAL IMPACT:**

This change order does not make any funding modifications.

**BACKGROUND:**

Public Works Fleet Services purchases lights, consoles, electrical switching,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/25/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 25, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ted Lavelle (925)  
313-7077

cc:

BACKGROUND: (CONT'D)

electronics, wiring, and other parts to outfit County vehicles. Originally bid on Bidsync #1711-266, Lehr Auto Electric, Inc. was awarded a purchase order with an initial two year term beginning February 1, 2018 and three possible one year extensions. This request is to execute one of the extensions.

CONSEQUENCE OF NEGATIVE ACTION:

If this change order is not approved, the purchase of parts to outfit County vehicles from Lehr Auto Electric, Inc. will discontinue.