



Contra  
Costa  
County

To: Board of Supervisors  
From: Deborah R. Cooper, Acting Clerk-Recorder  
Date: February 25, 2020

Subject: Refund Overpayment of Documentary Transfer Tax

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Auditor-Controller to issue a refund of overpayment of documentary transfer tax totaling an amount not to exceed \$2140 to specified parties.

**FISCAL IMPACT:**

The recommendation will result in a reduction of \$2139.50 to the County General Fund: \$1274.35 is from the 2018-19 fiscal year and \$865.15 is from the 2019-20 fiscal year.

**BACKGROUND:**

The County Clerk-Recorder received an excess payment of documentary transfer tax or should not have collected transfer tax from the following parties in the amounts listed in the table that follows:

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<input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR	<input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **02/25/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 25, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Laura Wilson,  
925-335-7921

cc:

**BACKGROUND: (CONT'D)**

First American Title Company 600 Rock Rose Lane San Ramon, CA 94582	Series #2019-0064575	\$463.10
eRecording Partners Network 400 Second Avenue South Minneapolis, MN 55401	Series #2019-0085555	\$811.25
eRecording Partners Network 400 Second Avenue South Minneapolis, MN 55401	Series #2019-0201710	\$737.00
eRecording Partners Network 400 Second Avenue South Minneapolis, MN 55401	Series #2019-0218384	\$27.50
eRecording Partners Network 400 Second Avenue South Minneapolis, MN 55401	Series #2019-0224962	\$100.65

**CONSEQUENCE OF NEGATIVE ACTION:**

Failure to reimburse the parties would cause them to pay more than legally required for documentary transfer tax.