



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: February 11, 2020

Subject: Add one Custodial Services Supervisor position and one Lead Custodian position in the Public Works Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22579 to add one (1) Custodial Services Supervisor (GKHC) (represented) position at salary plan and grade ZA5-1202 (\$4,198 - \$5,103) and one (1) Lead Custodian (GKTB) (represented) position at salary plan and grade TB5-1113 (\$3,844 - \$4,238) in the Public Works Department.

FISCAL IMPACT:

This action will result in an additional annual cost of \$159,522, which will be funded 100% General Fund, Facilities Maintenance; Pension costs are estimated to be \$29,550.

BACKGROUND:

The Public Works Department has evaluated the staffing of its Custodial Services unit and has determined that it is necessary to allocate additional staffing resources to maintain service levels.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action will limit the ability of the Custodial Services unit to maintain service levels.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/11/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 11, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Adrienne Todd,
925-313-2108

ATTACHMENTS

AIR 40949 P300

22579