



Contra  
Costa  
County

To: Board of Supervisors  
From: Karen Mitchoff, District IV Supervisor  
Date: February 4, 2020

Subject: Reappoint Kevin Van Buskirk to the District IV Seat of the Contra Costa County Planning Commission

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**RECOMMENDATION(S):**

REAPPOINT the following individual to fill the District IV Seat on the Contra Costa County Planning Commission to a term ending on June 30, 2023:

Kevin Van Buskirk

Pleasant Hill, CA 94523

**FISCAL IMPACT:**

none

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **02/04/2020** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 4, 2020

Contact: Colleen Isenberg,  
925-521-7100

David Twa, County Administrator and Clerk of the Board of  
Supervisors

By: , Deputy

cc:

## BACKGROUND:

The County Planning Commission (CPC) consist of seven members appointed by the board on the basis that one member shall be nominated by each of the five supervisors and two members shall be nominated by the Board of Supervisors as a whole. The appointed commissioners serve for four-year terms beginning on July 1st and ending on June 30th.

The Planning Commission is responsible for:

- Exercise all powers and duties prescribed by law, including consideration of matters referred to it by the zoning administrator except those powers and duties specifically reserved or delegated to other divisions of the planning agency
- Initiate preparation of general plans, specific plans, regulations, programs and legislation to implement the planning power of the county.
- Be generally responsible for advising the legislative body of matters relating to planning.
- Be the advisory agency as designated in Title 9 of this code for the purpose of passing on subdivisions.
- Hear and decide all applications or requests for proposed entitlements estimated to generate one hundred or more peak hour trips unless otherwise provided by this code or board order.
- Hear and make recommendations regarding proposed development agreements when it is hearing the related project applications being processed concurrently with the development agreements.

## CONSEQUENCE OF NEGATIVE ACTION:

The appointment will become vacant