



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: January 21, 2020

Subject: Declare Vacancy on the Hazardous Materials Commission

---

**RECOMMENDATION(S):**

DECLARE vacant Hazardous Materials Commission Environmental Seat #1 held by Ralph Sattler and DIRECT the Clerk of the Board to post the vacancy.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

On February 18, 2018, Ralph Sattler was appointed to the Environmental Organizations Seat 1 on the Hazardous Materials Commission for a three year term ending on December 31, 2021. The Commission staff was informed in December 2019 that Mr. Sattler is deceased and accordingly, will no longer be able to serve on the Commission.

**CONSEQUENCE OF NEGATIVE ACTION:**

The seat will remain unfilled.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **01/21/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 21, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Michael Kent,  
925-313-6587

cc: Marcy Wilhelm, Michael Kent