



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: January 21, 2020

Subject: AUTHORIZE a lease with J. Mortz Limited Partnership for space at 3755 Alhambra Ave., Suite 9 & 10, Martinez for the Employment & Human Services Dept.

RECOMMENDATION(S):

APPROVE a lease with J. Mortz Limited Partnership for approximately 3,800 square feet of rentable office space for Employment and Human Services Department – Children’s Interview Center. The term of the lease is 5 years with two 2-year renewal terms. The annual rental payment for the first year is \$55,176 with annual increases thereafter.

AUTHORIZE the Public Works Director, or designee, to execute the lease and any renewal options.

FISCAL IMPACT:

The lease will obligate the County to pay rent in excess of approximately \$294,120 over the 5-year term of the lease. (100% General Fund)

BACKGROUND:

Employment and Human Services Department – Children’s Interview Center has been operating at this location since August 1, 2000. The County spent approximately \$350,000 on the tenant improvements required to modify this space into offices, a specialized children’s reception area, interview rooms, exam rooms, an additional entrance/exit for law

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/21/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 21, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Stacey Sinclair, 925.
957-2464

cc:

enforcement/court officers separate from the front entrance, and associated audio/video equipment required

BACKGROUND: (CONT'D)

for the Children's Interview Center. Additionally, the landlord spent approximately \$140,000 on building improvements outside of the suites.

This new lease provides for the County's continued occupancy of the premises by EHSD.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the lease will result in having to relocate to another location at considerable expense.

CHILDREN'S IMPACT STATEMENT:

If the lease is not approved, the services provided for and on behalf of the children at EHSD-CIC would terminate.

ATTACHMENTS

Lease