



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: January 21, 2020

Subject: Appropriation and Revenue Adjustment for the Purchase of 2 Vehicles for Public Works Facilities Maintenance

**RECOMMENDATION(S):**

APPROVE Appropriation and Revenue Adjustment No.005035 and AUTHORIZE the transfer of appropriations in the amount of \$73,000 from Facilities Maintenance to ISF Fleet Services for the purchase of 2 Ford Transit Vans, as recommended by the Public Works Director, Countywide.

**FISCAL IMPACT:**

This action increases appropriations in ISF Fleet Services (4284) and reduces appropriations in Facilities Maintenance (4031) by \$73,000. (100% Fleet Internal Service Fund)

**BACKGROUND:**

The Facilities Maintenance Division has hired additional staff and needs to provide vehicles to the staff in order to meet the needs of the job. The purchase of the vehicles was included in the FY2019/20 Facilities capital budget.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this Appropriation Adjustment is not approved, the Division will not be able to purchase the vehicles needed to provide services throughout the County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/21/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 21, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Nida Rivera, (925)  
313-2124

cc:



## ATTACHMENTS

TC24/27\_AP005035