



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: March 10, 2020

Subject: Delete One Service Integration Team Coordinator and Add One Social Work Supervisor I

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25580 to cancel one (1) Service Integration Team Coordinator (ADHA) (represented) position #10391 at Salary Plan and Grade ZB5 1706 (\$6,916.12 - \$8,406.59), and add (1) Social Work Supervisor I (X0HB) (represented) at Salary Plan and Grade 2I5 1582 (\$6,326.29 – \$7,689.64) in the Employment and Human Services Department (EHSD), Aging and Adult Services Bureau.

FISCAL IMPACT:

This position will be moved to Aging and Adult Services (IHSS) 0503 from Workforce Services Service Integration Team 0504. This new In Home Support Services (IHSS) Social Worker Supervisor I position will be funded with an average of 48% open-ended federal Title XIX Health-Related revenue, 39% state revenue, and 13% county general funds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/10/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 10, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Bao Tran (925)
608-5027

cc:

BACKGROUND:

The Service Integration Team Coordinator position has been vacant for one year, and it has been determined the duties of the position can be absorbed elsewhere. The addition of 14 In Home Support Services (IHSS) Social Workers necessitates the addition of a new Social Work Supervisor I position. As a result, we are cancelling the Service Integration Team Coordinator and adding the Social Work Supervisor I position.

The IHSS Division is working to be in compliance with processing requirements for both initial assessments and annual reassessments. IHSS has been on a corrective action plan with the California Department of Social Services (CDSS) for three years. In order to address the necessary corrections, IHSS added 10 Social Worker positions through Board actions on October 22, and November 5, 2019. The addition of these new workers necessitates an additional Social Work Supervisor.

CONSEQUENCE OF NEGATIVE ACTION:

Without the addition of the Social Work Supervisor I to support the 14 new IHSS Social Workers, the department may continue to be out of compliance that may impact public service.

ATTACHMENTS

P300 25580