



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: December 17, 2019

Subject: DECLARE A VACANCY ON THE COUNTY PLANNING COMMISSION

RECOMMENDATION(S):

ACCEPT resignation of Richard Clark, DECLARE vacant the At Large 2 seat on the County Planning Commission, and DIRECT the Clerk of the Board to post the vacancy.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Longtime Planning Commissioner Richard Clark resigned his seat on December 11, 2019 (see attached letter). In accordance with Government Code section 54974, a notice of vacancy must be posted not later than 20 days after the vacancy occurs.

At Large seats on the Planning Commission are recruited and screened by the Internal Operations Committee for consideration and appointment by the Board of Supervisors. With this declaration, staff will initiate recruitment on behalf of the Committee.

CONSEQUENCE OF NEGATIVE ACTION:

Inaction or negative action today will cause the County to not be in compliance with State

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/17/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 17, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea
(925) 335-1077

By: Stacey M. Boyd, Deputy

law and delay a new appointment to the Planning Commission.

ATTACHMENTS

Ltr of Resignation_Richard Clark_Planning
Commission_12-11-19