



**Contra
Costa
County**

To: Board of Supervisors
From: Todd Billeci, County Probation Officer
Date: December 17, 2019

Subject: Probation Contract with Kronos Incorporated

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a software and services agreement with Kronos Incorporated, in an amount not to exceed \$70,000 for Kronos Workforce Scheduling and Timekeeping software for the period of December 20, 2019 through December 19, 2020.

FISCAL IMPACT:

\$70,000, 100% General Fund

BACKGROUND:

Probation is using the Kronos Workforce and Timekeeper software service for the Juvenile Hall (JH) and the Orin Allen Youth Rehabilitation Facility (OAYRF) for payroll and shift scheduling. Telestaff software calls staff when open shifts are available. Card readers at multiple entrances at both for JH and OAYRF allow accurate and timely shift tracking. The software, services and equipment are being purchased through the Omnia Partners LLC Purchasing Alliance that the County participates in. The County is agreeing to the terms and conditions contained in the contract between Kronos and Cobb County, Georgia (Lead Agency Contract #18220). Contracting through the U.S. Communities Purchasing Alliance

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/17/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 17, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Danielle Fokkema,
925-313-4195

By: June McHuen, Deputy

cc:

allowed Probation to save over \$13,000 on this project over the last three years.

BACKGROUND: (CONT'D)

The software is hosted by Kronos, which means the software and timekeeping data are stored on Kronos's servers or its third-party hosts' servers. The contract provides that data will be backed up daily and adheres to industry standards (SSAE 16, SOC 1, and SOC 2) with respect to data security. As Kronos maintains employee data on their systems, Kronos requests that the County indemnify Kronos in the event any employee data in the hosted database violates any person's right of privacy. Under the agreement, Kronos is not obligated to defend the County in the event any employee data is disclosed due to a breach of the Kronos system.

CONSEQUENCE OF NEGATIVE ACTION:

No service and support agreements for the existing system in place in the juvenile detention facilities.