



**Contra
Costa
County**

To: Board of Supervisors
From: Russell Watts, Treasurer-Tax Collector
Date: December 17, 2019

Subject: APPROVE ADDENDUM TO ADMINISTRATIVE SERVICES AGREEMENT WITH PARS

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Treasurer to execute an Addendum to the Agreement for the Administrative Services between the County of Contra Costa and Public Agency Retirement Services (PARS) Related to the Public Agencies Post-Retirement Health Care Plan/Trust.

FISCAL IMPACT:

There is no cost associated with the services provided under the Addendum.

BACKGROUND:

Public Agency Retirement Services (PARS) recently launched its Employer Portal website for the PARS IRC Section 115 Trust. This new tool provides 24/7 read-only access to the County's Other Post-Employment Benefits (OPEB) prefunding information, such as: latest monthly account balance, transaction history, downloadable prior statements, and Investment Performance.

To access the Employer Portal website, PARS requires that County execute an addendum to the Agreement for the Administrative Services between the County and PARS related to the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/17/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 17, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ronda Boler, (925)
957-2806

public agencies post-retirement health care plan/trust.

BACKGROUND: (CONT'D)

Upon execution of the addendum, PARS will provide designated County personnel with right to access and use the Employer Portal website, subject to certain terms and conditions including indemnification of PARS for matters related to the addendum and the County's use of the website. As administrator of the Trust, the County Treasurer may add and remove access to the Employer Portal for designated County personnel as appropriate.

Except as expressly set forth in the Addendum, the terms and conditions of the Agreement remain unchanged and in full effect.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be able to use PARS Employer Portal to access its OPEB Trust information.

ATTACHMENTS

Agency Personnel Designation
Employer Portal_PrivacyPolicy
Employers Portal_Terms of Service
PARS Employer Portal Opt-In Addendum