



Contra
Costa
County

To: Board of Supervisors
From: Diana Becton, District Attorney
Date: January 21, 2020

Subject: Increase the hours of one (1) Deputy District Attorney-Basic (2KTF)

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22573 to increase the hours of one (1) Deputy District Attorney - Basic (2KTF) (represented) position No. 3725 from part-time (20/40) to part-time (24/40) in the Office of the District Attorney.

FISCAL IMPACT:

This action has a current year fiscal impact of approximately \$9,300 which will be offset with salary savings from position vacancies.

BACKGROUND:

The recommended action will increase the hours of one (1) part-time position to address concerns related to capacity within the District Attorney's Office, and operations of the part-time position. Business needs of the department and duties inherent to the Deputy District Attorney position often require full day commitments to collaborate with outside entities and accommodate court schedules. Increasing the hours of the Deputy District Attorney position from part-time (20/40) to part-time (24/40) will permit the position to operate three (3) full days per week to address scheduling issue ad department demands.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/21/2020** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 21, 2020

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jason Chan, (925)
957-2234

cc: Jason Chan

CONSEQUENCE OF NEGATIVE ACTION:

Without this modification, the District Attorney's Office will be unable to address concerns related to the business needs of the department, duties inherent to the Deputy District Attorney position, and scheduling.

ATTACHMENTS

P300 22573