



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: December 17, 2019

Subject: Contract with Anchor Engineering, Inc., (d/b/a AnchorCM), to provide on-call project management services, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Anchor Engineering, Inc., (d/b/a AnchorCM), in an amount not to exceed \$500,000 to provide on-call project management services, for the period January 1, 2020 to December 31, 2022, Countywide. (All Districts)

FISCAL IMPACT:

100% Federal, State, Local and/or General Funds.

BACKGROUND:

The Public Works Department is involved in various projects in the County, which require project management services for capital improvement projects. After a solicitation process, this firm was selected as one of three firms to provide project management services on an "on-call" basis. The consultant will augment Public Works staff during busy times when extra help is needed or when in-house expertise is not available. This on-call contract will be in effect for three years. Government code section 31000 authorizes the County to enter into contract for consultant services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/17/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 17, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Rochelle Johnson
(925)313-2299

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If the contract is not approved, necessary capital projects may not be completed in a timely manner, which may jeopardize funding and delay design and construction of various capital projects.

ATTACHMENTS

Contract (Draft) Anchor Engineering, Inc.