



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: December 10, 2019

Subject: APPROVE a lease amendment for 11780 San Pablo Avenue, El Cerrito – District 1 Supervisor.

RECOMMENDATION(S):

APPROVE a lease amendment with MG Garden View Apartments L.P., Rancho Pointe Apartments L.P., and Malibu Terrace Apartments L.P., for 2,674 square feet of office space at 11780 San Pablo Avenue, Suite D, El Cerrito, for occupancy by District 1 Supervisor, at a monthly rent of \$5,886 with 3% annual increases, including tenant improvements and replace Exhibit B with Exhibit B-1, and extend the term from December 31, 2019 to December 31, 2024.

AUTHORIZE the Public Works Director, or designee, to execute the lease amendment on behalf of Contra Costa County, and any renewal options under the terms and conditions set forth in the lease.

FISCAL IMPACT:

100% General Fund

BACKGROUND:

This space has served as the office for the District 1 Supervisor since 1999. The space

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **12/10/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 10, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie Mello, Deputy

Contact: Julin Perez, 925.
957-2460

cc:

continues to meet the requirements of the Supervisor's office. By extending the lease term and allowing District 1 to continue its operation at this location, the County will save money in relocation expenses.

CONSEQUENCE OF NEGATIVE ACTION:

If the lease amendment is not approved, District 1 Supervisor's operation will have to find a new location which will incur greater expenses.

ATTACHMENTS

Lease Amendment