



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: December 10, 2019

Subject: County Service Area M-16 Citizens' Advisory Committee

RECOMMENDATION(S):

ABOLISH the County Service Area M-16 Citizens' Advisory Committee and DIRECT the Clerk of the Board to remove the County Service Area M-16 Citizens' Advisory Committee from the Local Appointments List, as recommended by the Internal Operations Committee.

FISCAL IMPACT:

None.

BACKGROUND:

The County Service Area M-16 was established on December 14, 1971 by Resolution No. 71/849. California County Service Area law allows, but does not require, the Board of Supervisors to appoint one or more advisory committees to give advice to the board of supervisors regarding a county service area's services and facilities. County Service Area M-16 Citizens Advisory Committee may advise the Board of Supervisors and County departments regarding the desires of the Clyde community in street lighting, recreation and park services.

On April 8, 2019, Internal Operations Committee conducted Phase II of the Triennial

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/10/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 10, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Emlyn Struthers,
925-335-1919

cc:

Sunset Review (Referral IOC 19/7) and found that the M-16 Citizens' Advisory

BACKGROUND: (CONT'D)

Committee has no active appointees and has not conducted public meetings in over five years. The last appointments made to the M-16 Citizen Advisory Committee expired December 31, 2014, and no reappointments have been made. The Board of Supervisors accepted the Triennial Review Report on April 16, 2019, which recommended discontinuing the M-16 Citizen Advisory Committee and removing it from the County's Local Appointments List (Maddy Book). Recognizing that the Committee is inactive, the Committee should be removed from the Local Appointments List and related materials. In order to maintain an accurate listing of the County's advisory bodies and related opportunities for resident participation, the Clerk of the Board shall remove the County Service Area M-16 Citizens' Advisory Committee from the Local Appointments List.

CONSEQUENCE OF NEGATIVE ACTION:

The County Service Area M-16 Citizens' Advisory Committee will continue to be listed as an active committee in the County's Local Appointments List and other materials, leading to confusion for County staff and members of the public.