



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: December 10, 2019

Subject: Increase and decrease hours of two (2) positions in the Health Services Department.

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22651 to increase the hours of (1) Occupational Therapist (V5VH) position #7592 from 28/40 to 36/40 at salary level TC5-1746 (\$7,195.53-\$8,746.21) and decrease hours of (1) Occupational Therapist (V5VH) position #16885 from 40/40 to 32/40 at salary level TC5-1746 (\$7,195.53-\$8,746.21) in the Health Services Department. (Represented)

FISCAL IMPACT:

There is no financial impact for this action. (100% cost offset)

BACKGROUND:

Occasionally, incumbents of certain positions submit a request to their manager to reduce or increase their position hours. The manager then evaluates the request based on division operation requirements and program service needs. CCRMC Rehabilitation Therapy Psychiatric Unit received said requests from two Occupational Therapists. The incumbents requested their position hours be adjusted-position #7592 increased from 28/40 to 36/40, while position #16885 to be decreased from 40/40 to 32/40. There is no cost associated with the position hours adjustments.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/10/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 10, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sabrina Pearson, (925)
957-5240

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the department will not be able to fulfill the request of the incumbents and support the operational needs of the Rehabilitation Therapy Psychiatric Unit.

ATTACHMENTS

P300 No. 22561