



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: October 22, 2019

Subject: RESIGNATION FROM THE ASSESSMENT APPEALS BOARD

RECOMMENDATION(S):

ACCEPT the resignation of following individual from the District II Seat of the Assessment Appeals Board effective September 5, 2019, DECLARE a vacancy in the District II Seat, and DIRECT the Clerk of the Board to post the vacancy, for a term with an expiration date of September 5, 2022, as recommended by Supervisor Candace Andersen:

Mr. Michele Manzone
Orinda, CA 94563

FISCAL IMPACT:

NONE

BACKGROUND:

Established May 29, 1973 by Ordinance 73-45, the Assessment Appeals Board

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/22/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 22, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Federal D. Glover, District V
Supervisor

By: Stacey M. Boyd, Deputy

Contact: Jill Ray, 925-957-8860

BACKGROUND: (CONT'D)

is the Board of Equalization for the County, with the power to equalize the valuation of the taxable property in the County for the purpose of taxation and review, as well as equalize and adjust penal and escaped assessments on the roll. There are five Appeals Board Members, and five Alternate Members. To be eligible for these positions, a person must meet the following qualifications: 1. Be knowledgeable in the area of property appraisal and taxation. 2. Have a minimum of five years professional experience in California as one of the following: Certified Public Accountant, Public Accountant, Licensed Real Estate Broker, Attorney, or Property Appraiser accredited by a national professional organization. 3. Five years experience in California as an appraiser certified by the State Board of Equalization. Assessment Appeals Board members serve staggered three year terms.

After Mr. Manzone's appointment to the Seat, it was determined that he did not meet the minimum qualifications needed to serve on the Assessment Appeals Board.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain filled by an unqualified appointee.

CHILDREN'S IMPACT STATEMENT:

NONE