



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: October 22, 2019

Subject: Purchase Order with Sysco San Francisco, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a Purchase Order with Sysco San Francisco, Inc., in an amount not to exceed \$500,000 for the purchase of food, paper products, and kitchen supplies, such as food storage units, serving utensils, serving pans, anti-fatigue mats, and other food service production items for the Contra Costa Regional Medical Center (CCRMC), for the period from November 1, 2019 through October 31, 2020.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

Food and paper products are essential to providing nutritious meals to CCRMC patients, staff, and visitors. Sysco San Francisco, Inc. has one of the largest selections of products to be able to meet the demands of the CCRMC with the necessary options.

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Order is not approved, then the CCRMC will have to obtain the necessary

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/22/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 22, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Jaspreet Benepal,
925-370-5501

cc: Margaret Harris, Marcy Wilhelm

products from different vendors, creating inefficiencies in ordering, inventory, and quality.