



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: November 5, 2019

Subject: ACCEPT and APPROVE Amended Sustainability Commission Bylaws

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**RECOMMENDATION(S):**

ACCEPT and APPROVE amended Sustainability Commission Bylaws.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

On November 15, 2016, the Board of Supervisors approved the creation of the Sustainability Commission to advise the Board and County staff on implementation of the County's Climate Action Plan. Their Bylaws were approved by the Board of Supervisors on September 26, 2017.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **11/05/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 5, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jody London (925)  
674-7871

cc:

### BACKGROUND: (CONT'D)

On May 7, 2019, the Sustainability Committee directed that should a vacant seat on the Sustainability Commission not be filled by the date the term of service expires, the term of service shall extend 60 days or until an appointment is made to the vacant seat, whichever comes first. As a result of this direction, the Bylaws were amended by the Sustainability Commission on August 26, 2019.

### CONSEQUENCE OF NEGATIVE ACTION:

The Sustainability Commission may have challenges meeting quorum if a vacancy is not able to be filled before the term expires.

### ATTACHMENTS

Amended Bylaws - redline

Amended Bylaws - clean