



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 22, 2019

Subject: APPROVE and AUTHORIZE Amendment No. 2 with Interactive Resources, Inc. for On-Call Architectural Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Interactive Resources, Inc., effective October 13, 2019, to extend the term from October 19, 2019 to December 31, 2020, with no change to the payment limit, to provide On-Call Architectural Services for various facilities projects, Countywide.

FISCAL IMPACT:

100% Various Funds

BACKGROUND:

On October 13, 2015, the Board of Supervisors approved an on-call Consulting Services Agreement with Interactive Resources, Inc. in an amount of \$500,000. Interactive Resources, Inc. is under contract to provide on-call architectural services for various on going projects.

On February 14, 2017, the Board of Supervisors approved an on-call Consulting Services Agreement with Interactive Resources, Inc., to increase the payment limit by \$400,000 to a new payment limit of \$900,000, and to extend the term to October 13, 2019 with a one-year

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/22/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 22, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ramesh Kanzaria
925-957-2480

cc:

extension option, for as -needed architectural services, Countywide.

BACKGROUND: (CONT'D)

The Contract limit of \$900,000 has nearly been reached. Amendment No. 2 is necessary to provide architectural services and the additional costs associated with the completion of ongoing projects and potentially new small project(s).

Interactive Resources, Inc. is familiar with these active projects, and the design and construction of typical building type of County facilities; therefore, it is recommended that the contract amendment be awarded.

Additional fees will be used for the existing and additional projects which include remodels, tenant improvements, additions, modernization, mechanical, electrical, and plumbing upgrades, and code-related improvements. Projects may also include investigations, studies, and reports. Some of the anticipated projects include those identified in the County's facilities life-cycle improvement program ("FLIP") under the recent budget allocation for capital projects and deferred maintenance. Having this on-call agreement in place will allow the design phase to commence sooner and provide for a shorter project completion schedule.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, projects currently in process will be delayed, which will ultimately result in higher project costs.