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Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: October 22, 2019

Subject: Approve and Authorize Amendment No. 3 to Consulting Services Agreement with Kitchell/CEM Inc. to

provide On-Call Project Management Services

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Kitchell/CEM, Inc., to extend the term from December 31, 2019 to December 31, 2020, with no change to the payment limit of \$1,400,000, to provide On-Call Project Management Consulting Services for various facilities projects, Countywide. (100% Various Funds)

### **FISCAL IMPACT:**

100% Various Funds

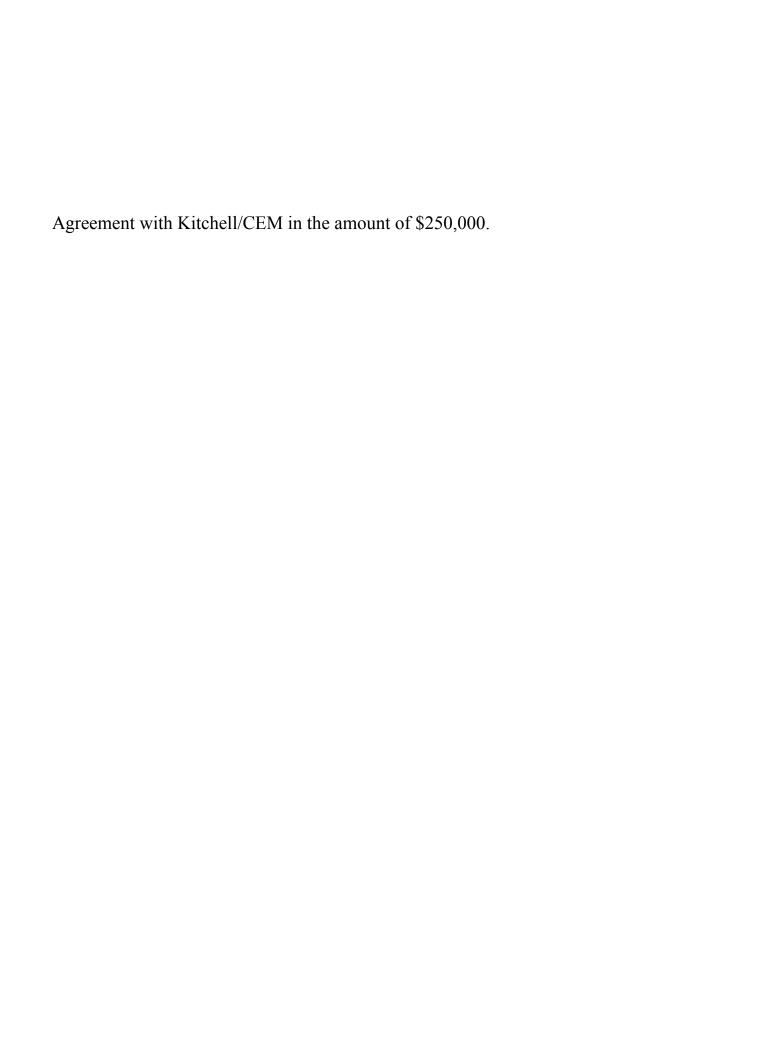
#### **BACKGROUND:**

The Public Works Department is involved in various projects in the County, which require project management services for capital improvement projects. The consultant has been augmenting Public Works staff on an as-needed basis or when in-house expertise is not available.

On June 16, 2015, the Board of Supervisors approved an On-Call Consulting Services

✓ APF	PROVE	OTHER
▼ RECOMMENDATION OF CNTY ADMINISTRATOR		
Action of Board On: 10/22/2019 APPROVED AS RECOMMENDED OTHER		
Clerks Notes:		
VOTE OF SUPERVISORS		
AYE:	John Gioia, District I Supervisor	
	Candace Andersen, District II Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the
	Diane Burgis, District III	Board of Supervisors on the date shown.
	Supervisor	ATTESTED: October 22, 2019
	Karen Mitchoff, District IV Supervisor	David Twa, County Administrator and Clerk of the Board of Supervisors
ABSENT:	Federal D. Glover, District V Supervisor	By: Laura Cassell, Deputy
Contact: Ramesh Kanzaria		

925-957-2480



## BACKGROUND: (CONT'D)

On February 9, 2016 the Board of Supervisors approved Amendment No. 1 to increase the payment limit from \$250,000 to a new payment limit of \$500,000.

On December 6, 2016, the Board of Supervisors approved Amendment No. 2 to increase the payment limit from \$500,000 to a new payment limit of \$1,400,000, and to extend the termination date to December 31, 2019.

Amendment No. 3 is necessary to provide architectural services associated with the completion of ongoing projects. The Amendment provides that the Consultant will only perform services on projects it is currently working on.

# **CONSEQUENCE OF NEGATIVE ACTION:**

If Amendment No. 2 is not approved, projects currently in process will be delayed, which will ultimately result in higher project costs.