



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: October 22, 2019

Subject: Approve and Authorize Amendment No. 3 to Consulting Services Agreement with Kitchell/CEM Inc. to provide On-Call Project Management Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Kitchell/CEM, Inc., to extend the term from December 31, 2019 to December 31, 2020, with no change to the payment limit of \$1,400,000, to provide On-Call Project Management Consulting Services for various facilities projects, Countywide. (100% Various Funds)

FISCAL IMPACT:

100% Various Funds

BACKGROUND:

The Public Works Department is involved in various projects in the County, which require project management services for capital improvement projects. The consultant has been augmenting Public Works staff on an as-needed basis or when in-house expertise is not available.

On June 16, 2015, the Board of Supervisors approved an On-Call Consulting Services

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **10/22/2019** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor

ABSENT: Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 22, 2019

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Ramesh Kanzaria
925-957-2480

cc:

Agreement with Kitchell/CEM in the amount of \$250,000.

BACKGROUND: (CONT'D)

On February 9, 2016 the Board of Supervisors approved Amendment No. 1 to increase the payment limit from \$250,000 to a new payment limit of \$500,000.

On December 6, 2016, the Board of Supervisors approved Amendment No. 2 to increase the payment limit from \$500,000 to a new payment limit of \$1,400,000, and to extend the termination date to December 31, 2019.

Amendment No. 3 is necessary to provide architectural services associated with the completion of ongoing projects. The Amendment provides that the Consultant will only perform services on projects it is currently working on.

CONSEQUENCE OF NEGATIVE ACTION:

If Amendment No. 2 is not approved, projects currently in process will be delayed, which will ultimately result in higher project costs.